

From: [HR - Communications](#)
To: [HR - Communications](#)
Subject: Segal Organizational Assessment – Interview Session Scheduling Now Open (Business Operations Professional)
Date: Tuesday, September 16, 2025 3:29:01 PM

Dear Colleague,

As you know, you have been selected to participate in one of the small group interview sessions as part of the organizational assessment being led by Segal. We are now ready for you to select the date and time that best fits your schedule from the available options:

Date	Time	Building	Room #
9/23/2025	3pm	Student Union	Room 319
9/24/2025	9am	Student Union	Room 322
9/25/2025	11am	Student Union	Room 317
9/30/2025	10am	Homer Babbidge Library	Room 1102
10/1/2025	1pm	Homer Babbidge Library	Class of 1947 Conference Room

Please use this [scheduling link](#) to reserve your session.

Each interview session will include a small group of 5–7 employees. At the Storrs campus, sessions will be grouped by positions who share the same job path or have similar responsibilities. At the regional campuses, where the population is smaller, interview sessions will span employees across different job paths. Both approaches allow Segal to optimize their discussions within each session.

If you plan to attend an informational session, we recommend choosing one scheduled before your small group interview. To support this, additional spots have been added to the sessions to give everyone an opportunity to participate. You can register for an informational session and find additional details on the [organizational assessment website](#), which also includes frequently asked questions about the structure of the interview sessions.

As a reminder, all interviews are confidential, and individual comments will not be attributed to specific participants in any reports or summaries shared with leadership.

Thank you for your participation and support of this important work. Your perspective and insights matter, and your feedback will contribute to shaping recommendations that will support a stronger university moving forward.

Sincerely,
Renee