

**From:** [HR - Communications](#)  
**To:** [HR-COMMUNICATIONS-L@LISTSERV.UCONN.EDU](mailto:HR-COMMUNICATIONS-L@LISTSERV.UCONN.EDU)  
**Subject:** Update on Organizational Assessment Participation  
**Date:** Thursday, August 28, 2025 3:08:00 PM

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*This message is sent on behalf of Renee Boggis, Associate Vice President of Human Resources:*

Dear Employee,

As part of the organizational assessment being conducted by The Segal Group, you have been selected to participate in one of the small group interview sessions. These interviews are an important component of the assessment and will generate valuable input and perspectives that will help Segal and UConn better understand how work gets done, the positive experiences and challenges staff encounter, as well as opportunities to adjust processes and strengthen operations.

### **Why you were selected**

The purpose of the interviews is to gain a balanced and representative understanding of how the university functions as it relates to business and administrative support and marketing and communications. To do this effectively, the Segal team will interview a cross-section of employees across units and functional areas as well as across job titles. This will ensure they capture the breadth of work and how it is performed across all units as well as how work takes place across job templates.

Not every staff member who holds a position in one of the classifications included in the assessment will be interviewed. Instead, the selection of staff to participate in interviews was designed solely to ensure that Segal hears a wide range of perspectives without having to interview every employee in the selected job titles, which would not be possible due to logistical and timing issues.

### **Interview details**

The small group interviews will be conducted in person and will be facilitated by representatives from Segal during the weeks of September 22<sup>nd</sup>, September 29<sup>th</sup>, and October 6<sup>th</sup>. We are working with Segal to finalize dates and times, and you will receive a follow-up email during the week of September 8<sup>th</sup> with the session options available to you. Interview groups will be organized by job title and/or similar work responsibilities so that employees performing comparable functions can share their perspectives together.

### **Informational sessions**

Informational sessions have been scheduled to provide an overview of the process and answer any questions. You may register for one of these sessions from the [organizational assessment website](#). For employees at the regional campuses, Law School, and School of Social Work, additional details regarding informational sessions will be shared soon.

### **Your role in this process**

We encourage you to take part in the interview sessions and share your experiences and opinions freely. Your perspective and insights matter, and your feedback will contribute to shaping recommendations that will support a stronger university moving forward. The feedback gathered in these sessions will be shared with university leadership in high-level

summaries and those providing the feedback will not be identified by name, so it will remain anonymous.

You will receive additional information with scheduling details during the week of September 8<sup>th</sup>. In the meantime, please do not hesitate to reach out to us through the feedback form on the [organizational assessment website](#) with any questions or comments.

Thank you in advance for your time, openness, and contributions to this important effort.

Sincerely,  
Renee